

A RESOLUTION CREATING AND ELIMINATING POSITIONS FOR THE REALIGNMENT OF THE HEAD START PROGRAM TO PRODUCE GREATER EFFICIENCY.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 2, 2000

WHEREAS a realignment of support services (eliminating 2.0 FTE Office Specialist positions, creating 1.5 FTE Receptionist positions, creating 1.0 FTE Administrator Coordinator position and creating 1.0 FTE Family Service Worker) is requested to increase the efficiency of each of the Grantee operated Head Start site; and

WHEREAS the infrastructure of the Head Start Program has a Program Director and Administrative staff in a different site from children's services; and

WHEREAS under Federal Guidance the Head Start Director position was created (Board Resolution 99-0224) and the administrative offices were moved, there are implications for greater office support throughout; and

WHEREAS the internal impact of this realignment is more efficient operations as well as increased efficiency across departments within the county and collaboration of the community and delegate agencies and improved customer services with the families served; and

WHEREAS this realignment would become effective upon the Board's approval; and

WHEREAS these changes have no additional implications outside of the Federally funded budget and can be subsumed in the funding of unfilled positions and position eliminations; and

WHEREAS this matter has been reviewed by Human Resources, Finance Corporation Counsel, County Administration, and the Ways and Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby creates and eliminates the following grant supported positions for the Head Start Program in business unit 2510999400 to ensure greater program operation efficiency:

<u>Position#</u>	<u>Position Title</u>	<u>Grade</u>	<u>Group</u>	<u>Create</u>	<u>Eliminate</u>
2523-0024	Administrative Coordinator	25	32	(1.0)	
1004-0006	Receptionist	10	12	(1.0)	
1004-0005	Receptionist	10	12	(.5)	
1559-0008	Family Service Worker	15	12	(1.0)	
2344-0003	Office Specialist	23	12		(1.0)
2344-0005	Office Specialist	23	12		(1.0)

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