



# COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645

ANN ARBOR, MICHIGAN 48107-8645

(734) 996 3055

FAX (734) 994-2592

## MEMORANDUM

TO: Suzanne Shaw, Chair  
Board of Commissioners

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Tom A. Freeman, Director  
Facilities Management

DATE: March 18, 1998

SUBJECT: A Resolution Amending the Washtenaw County Space Plan for County Government, as Adopted July 2, 1997.

### **Board Action Requested:**

It is requested the Board of Commissioners adopt the attached resolution amending the Washtenaw County Space Plan for County Government, as Adopted July 2, 1997.

### **Background:**

On December 18, 1985 the Washtenaw County Board of Commissioners adopted" a Space Needs Policy for Washtenaw County Government. More commonly referred to as the County Space Plan, it outlines a 20-Year Capital Facilities Plan meeting the physical facility needs of County Government.

Since its adoption, the County Space Plan has been updated and revised to meet the changing needs of County government. Most recently, the Board of Commissioners adopted the County Space Plan: 1997 Revision, which established a number of new projects. Subsequent to the Board's action, additional information was received from the State of Michigan concerning anticipated changes in the organizational structure of the court system. These anticipated changes have a significant impact on some of the projects contained in the recently adopted Space Plan. Rather than proceed with projects which may not reflect the future needs of the courts within Washtenaw County, it seems more advisable to Amend the County Space Plan at this time. The proposed 1998 Amendments (copy under separate cover) to the County Space Plan will establish projects which can meet the immediate needs of County government and defers work on future court facilities until future action by the State of Michigan.

**MEMO:** Bd mtg – 3/18/98

RE: Space Plan – '98 Amendments

Page Two

**Impact on Human Resources:**

The requested Board action has no impact on Washtenaw County personnel.

**Impact on Budget:**

The 1998 Amendments to the County Space Plan will have no impact on the County General Fund Budget.

**Impact on other County Departments or Outside Agencies:**

The requested Board action will aid in development of facilities to meet the immediate needs of County personnel and their customers.

**Conformity to County Policies:**

The requested Board action is in conformance with all applicable County Policies and Procedures.

A RESOLUTION AMENDING THE WASHTENAW COUNTY SPACE PLAN FOR COUNTY GOVERNMENT, AS ADOPTED JULY 2, 1997.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 18, 1998

WHEREAS, the Washtenaw County Board of Commissioners adopted a 20-Year Space Needs Policy (known as the County Space Plan) on December 18, 1985 (Res. #85-0414); and

WHEREAS, the Washtenaw County Board of Commissioners adopted the Washtenaw County Space Plan: 1997 Revision on July 2, 1997 (Res. #97-0118); and

WHEREAS, the purpose of the County Space Plan is to serve as the guideline for meeting the office space needs of Washtenaw County Government; and

WHEREAS, the County Administrator has worked with the Facilities Management Department, along with other County departments, outside entities and other communities to identify the most cost effective and efficient means of meeting the office space needs of County government; and

WHEREAS, the County Administrator presented possible Amendments to the adopted County Space Plan at their meeting of March 4, 1998; and

WHEREAS, the Washtenaw County Space Plan: 1998 Amendments have been reviewed by the County Administrator, Corporation Counsel, Finance Department and Facilities Management Department.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby adopts the Washtenaw County Space Plan: 1998 Amendments which:

- a. Determines the site of the buildings, and the use of those buildings, that comprise the projects included in the County Space Plan.
- b. Outlines the manner in which the necessary construction, demolition and remodeling of buildings, as described in the County Space Plan, will be completed.

BE IT FURTHER RESOLVED that the Board of Commissioners directs the Administrator to take the following actions in conformity with the Washtenaw County Space Plan: 1998 Amendments:

1. Take those steps necessary to accomplish the projects and activities comprising the 1998 Amendments, including, but not limited to, hiring of qualified consultants studies, prepare conceptual designs & plans, perform analyses of collected data and to initiate construction of the new facilities.
2. Continue the implementation of those projects comprising the Washtenaw County Space Plan: 1997 Revision which are unaffected by the 1998 Amendments.

 [Return to Board of Commissioners March 18, 1998 Agenda](#)