



COUNTY ADMINISTRATOR  
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TO: Al Robinson, Chair  
Ways & Means Committee

THROUGH: Robert E. Guenzel  
County Administrator

FROM: Mary E. Udoji

DATE: March 15, 2000

SUBJECT: Library Services and Technology Act (LSTA) Regional/Subregional Non-Competitive Subgrant Application

**BOARD ACTION REQUESTED:**

It is requested that the Washtenaw County Board of Commissioners authorize the chair of the Washtenaw County Library Board of Trustees to sign a Library Services and Technology Act (LSTA) Regional/Subregional Non-Competitive Subgrant application to the Library of Michigan for the Washtenaw County Library of the Blind and Physically Disabled (LBPD) in the amount of \$13,330 for the period of October 1, 1999 through September 30, 2000.

**BACKGROUND:**

The LSTA Regional/Subregional Non-Competitive Subgrant program offers funding opportunities available only to Regional/Subregional Libraries for the Blind and Physically Handicapped (LBPH). Washtenaw County LBPD is a Subregional Library, and therefore qualified to apply for these monies.

The LSTA, previously titled the Library Services and Construction Act, Regional/Subregional Non-Competitive Subgrant has been received since the Washtenaw County Library's inception in 1972 and has received on an average over the last four years \$16,642 per year in funding.

**DISCUSSION:**

The Washtenaw County LBPD provides free library services to qualified individuals and institutions that are unable to read standard print for physical reasons. Currently the Washtenaw County Library serves approximately 1,300 individuals and 25 institutions, with a potential of reaching 7,677 eligible consumers. The Washtenaw County Library will utilize these grant monies to partially fund a permanent full-time position. The LSTA Regional/Sub regional Non-Competitive Sub grant funding will be reduced over the next three years and will be phased out in 2002.

**IMPACT ON HUMAN RESOURCES:**

The approval of this LSTA Regional/Sub regional Non-Competitive Sub grant will impact Human Resources by partially maintaining a permanent full-time position.

**IMPACT ON BUDGET:**

The total amount of the grant application is \$13,330. The grant period covers October 1, 1999 through September 30, 2000. The Library will adjust its 1999/2000 budget by creating a new multi-year business unit number 2110996100 to allow the Library to track these grant monies separately.

**IMPACT ON INDIRECT COSTS:**

LSTA Regional/Subregional Non-Competitive Subgrants do not cover any indirect costs.

**IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:**

This support staff position will allow the Washtenaw County LBPD Librarian Coordinator more time to invest in community outreach activities and collaborations with County agencies.

**CONFORMITY TO COUNTY POLICIES:**

The resolution conforms to Washtenaw County policies.

**ATTACHMENTS/APPENDICES:**

- Grant Application
- Budget Form

A RESOLUTION AUTHORIZING THE SUBMISSION OF THE LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA) REGIONAL/SUBREGIONAL NON-COMPETITIVE SUBGRANT APPLICATION TO THE LIBRARY OF MICHIGAN FOR THE WASHTENAW COUNTY LIBRARY FOR THE BLIND AND PHYSICALLY DISABLED IN THE AMOUNT OF \$13,330 FOR THE PERIOD OF OCTOBER 1, 1999 THROUGH SEPTEMBER 30, 2000.

WASHTENAW COUNTY BOARD OF COMMISSIONERS

APRIL 12, 2000

WHEREAS, the Library of Michigan offers Library Services and Technology Act (LSTA) Regional/Subregional Non-Competitive Subgrant funding opportunities for Regional/Subregional Libraries for the Blind and Physically Handicapped projects; and

WHEREAS, the Washtenaw County Library is a Subregional Library for the Blind and Physically Disabled, and therefore qualified to apply for these monies; and

WHEREAS, the Washtenaw County Library for the Blind and Physically Disabled provides free library services to qualified individuals and institutions who are unable to read standard print for physical reasons; and

WHEREAS, the Washtenaw County Library currently serves approximately 1,300 individuals and 25 institutions with the potential of reaching 7,677 eligible consumers; and

WHEREAS, the Washtenaw County Library has applied for funding in the amount of \$13,330 and has received an LSTA Regional/Subregional Non-Competitive Subgrant since the creation of the Washtenaw County Library in 1972; and

WHEREAS, these LSTA Regional/Subregional Non-Competitive Subgrant monies will be used to partially fund a permanent full-time staff position to insure continued quality service; and

WHEREAS, this matter has been reviewed by the Washtenaw County Library Board, Corporation Counsel, the Finance Department, Human Resources, the County Administrator's Office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby authorizes the submission of the grant application to the Library of Michigan for the Library Services and Technology Act (LSTA) Regional/Subregional Non-Competitive Subgrant in the amount of \$13,330 for the period September 30, 1999 through October 1, 2000, as on file with the County Clerk

BE IT FURTHER RESOLVED that the Board of Commissioners take the following actions contingent upon receipt of the grant award in conformity with the grant application:

1. Authorizing the Administrator to sign the Notice of Grant Award
2. Amending the budget, as attached hereto and made a part hereof
3. Authorizing the Administrator to sign the delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk

**Library Fund**  
**Multi-Year Organization: Regional/Subregional Non-Competitive Grant**  
**Business Unit: 2110996100**

|                         | Current Budget | Revised Budget | Variance |
|-------------------------|----------------|----------------|----------|
| REVENUE                 |                |                |          |
| 54000 State Revenue     | \$0            | \$13,330       | \$13,330 |
| EXPENDITURES            |                |                |          |
| 70050 Personal Services | \$0            | \$13,330       | \$13,330 |
| INDIRECT COSTS          |                | \$0            | \$0      |
| \$0                     |                |                |          |